



# FAMILY UNIT TRUST MANCHESTER

## Project Coordinator

**28 hours per week | £22,521 per annum (pro rata) | 3-year fixed term**

**Location: Manchester**

Family Unit Trust Manchester is a growing cancer support charity working to improve the wellbeing and life chances of children, young people and families affected by cancer across Greater Manchester.

We are entering an important phase of development and are seeking an experienced, confident and highly organised Project Coordinator to lead and strengthen our community wellbeing programmes.

This is a leadership delivery role for someone who can combine compassion with professionalism, and who understands how to deliver measurable impact within a structured and accountable framework.

## About the Role

The Project Coordinator will:

- Lead coordination of youth and family wellbeing programmes
- Oversee delivery of group sessions and one-to-one support
- Support development of Youth Champions
- Implement monitoring and evaluation systems (including WEMWBS)
- Track KPIs and prepare reports for trustees and funders
- Ensure safeguarding and risk management standards are upheld
- Build partnerships with schools and community organisations
- Contribute to organisational systems and sustainability

This role requires someone who can work independently, manage competing priorities and uphold high professional standards within a growing charity environment.

## Essential Requirements

- Minimum 3 years' experience coordinating community, youth or health programmes
- Proven experience delivering projects against measurable targets



- Experience implementing safeguarding procedures
- Experience producing reports for senior management or funders
- Strong organisational and time-management skills
- Excellent written and verbal communication skills
- Ability to work independently with professional judgement

Enhanced DBS required.

We particularly welcome applications from candidates with experience working in diverse communities and those with lived experience of health inequalities.

## **To Apply**

Please submit your CV and a supporting statement outlining how you meet the essential criteria to [info@familyunittrust.org.uk](mailto:info@familyunittrust.org.uk)

Closing date: 20<sup>TH</sup> March 2026

## **Community Health & Wellbeing Worker**

**21 hours per week | £12,941 per annum (pro rata) | 3-year fixed term**

**Location: Manchester**

Family Unit Trust Manchester is recruiting a compassionate and experienced Community Health & Wellbeing Worker to deliver frontline emotional and practical support to children, young people and families affected by cancer.

## **About the Role**

The Community Health & Wellbeing Worker will:

- Facilitate structured group wellbeing sessions
- Provide one-to-one emotional support
- Support Youth Champion activities
- Collect monitoring and evaluation data
- Maintain accurate case records
- Support community engagement and awareness activities
- Signpost families to relevant services



This role requires emotional intelligence, resilience and professionalism. You must be confident delivering structured sessions and maintaining accurate documentation.

## **Essential Requirements**

- Minimum 2 years' experience supporting children, young people or families
- Experience delivering structured group sessions
- Knowledge of safeguarding practice
- Strong communication and interpersonal skills
- Ability to work independently and as part of a team

Enhanced DBS required.

We particularly welcome applications from candidates with experience working in diverse communities.

To Apply

Please submit your CV and a supporting statement outlining how you meet the essential criteria to [info@familyunittrust.org.uk](mailto:info@familyunittrust.org.uk)

Closing date: 20<sup>TH</sup> March 2026